**Appendix A**

**Continuing Education Unit Options**

**And**

**Professional Growth Opportunities**

Starred (\*) items may be suitable for Phase III Projects including

Exploration, Development, and Dissemination –

(See Enhancing Professional Practice…Exploring Professional Growth)

Teacher Appraisal Program for the Tecumseh Local Schools

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Options** | **CEU Value** | **Maximum**  **allowed**  **per cycle** | **Criteria** | **verification** |
| College/ University | 1 semester hour = 3 CEUs  3 quarter hours= 6 CEUs | Unlimited | Must be an accredited Post Secondary Institution  Must be taken for credit with a grade of “C” or better; “P” in pass/ fail course  Course work must be in education or in content area related to the teaching assignment or work with students | Unofficial or Official transcript |
| Cooperating Teacher | 1.5 CEUs per semester | 4.5 CEUs | Must be a supervisor of a graduate student or undergraduate intern or student teacher | Activity Documentation |
| Curriculum Development  (Crosswalks, Student Learning Objectives,  differentiation of lesson) | 1 clock hour= .1 CEU  Document hours | 3 CEUs | Equivalent Activity Proposal approved by  LPDC | Activity  Documentation  And copy of product |
| Educator Project- Applying your  Knowledge and skills toward a final product  Such as IST manual/ educational website  PBS procedures, etc. | 1 clock hour = .1 CEU  Document hours and  planning | 3 CEUs | Equivalent Activity Proposal approved by  LPDC | Activity Documentation and copy of product |
| Grant Writing | 1 clock hour= .1 CEU | 3 CEUs | Awarding of the grant is not a requirement  Documented hours in planning and preparing  Grant must be submitted | Activity Documentation and copy of completed grant |
| Resident Educator Mentoring | 3 CEUs per year | 12 CEUs | Verified Participation in activities as assigned | Letter from the Assistant Superintendent |
| National Board of Professional  Teaching Standards Certification | 18 CEUs | 18 CEUs | Must be in subject area of the teacher’s assignment  Certificate must be completed or participation must be verified by the date of the expiration of the Ohio License | Copy of the National Certification and Activity Documentation  If partly completed: Activity Documentation and completed portion (1 clock hr =.1 CEU) |
| Observation of a colleague with a  Professional learning objective | 1 clock hour = .1 CEU | 1 CEU | Statement of authorization from supervisor along with statement of learning goals | Activity Documentation |
| Professional Conference/ Workshop/  Institute/ Academy /Inservice | 1 clock hour = .1 CEU | Unlimited | Must include only time spent in those portions of the conference program that contribute to the participant’s knowledge, competence, performance, or effectiveness in education | Activity Documentation |
| Professional Committees | 1 clock hour = .1 CEU | 3 CEUs | Must be service on a formal committee organized by state, local, national or international education agency or organization  Must contribute to the education profession or add to the body of knowledge in the individual’s specific field  Documented hours of committee work | Activity Documentation And/ or completed project |
| Publication of Professional Work | 6 CEUs for book  3 CEUs for reviewed article | 6 CEUs | Must contribute to the education profession or add to the body of knowledge in the individual’s specific field.  Must be a published book or article. | Copy of article and Activity Documentation |
| Professional Presentation | 1 clock hour = .1 CEU | 3 CEUs | Applies to the preparation time for the first time the presentation is given during each license cycle. | Activity Documentation |
| Related Work Experience or Externship  Examples: Volunteering for Special Olympics/  Participation in a Scientific Study/ | 1 clock hour = .1 CEU hour | 12 CEUs | Must enhance the individual’s work in the profession or contribute to the teacher specialization | Activity Documentation |
| Self-Directed Educational Development:   * Professional Reading * Action Research * Educational Travel | 1 clock hour = .1 CEU | 3 CEUs | Must enhance the individual’s work in the profession or contribute to the teacher specialization  Applies to the first travel experience | Activity Documentation  AND  Completed portfolio, journal, abstracts and or summaries of readings, bibliography |
| Teaching an Adult vocational  Or Technical Course  Or College Course | 1.5 CEU per semester long  course  1 CEU per quarter long  course | 12 CEUs | Applies to first time teaching the course in each license cycle  Additional preparation time may be submitted for 1 clock hour= .1 CEU  Must enhance the individual’s work in the profession or contribute to the teacher specialization | Activity Documentation |
| Developing and revising formative  Assessment or progress monitoring tool  Including benchmark assessments | 1 clock hour = .1 CEU | 3 CEUs | Completed assessment tool | Copy of assessment tool and Activity Documentation |
| Master Teaching Program | 12 CEUs | 12 CEUs | Must meet all the criteria of the master teacher program | Activity Documentation signed by LPDC Chairperson verifying completion |
| Facilitating a book study or  Professional learning committee | 1 clock hour = .1 CEU | 3 CEUs | Must enhance the individual’s work in the profession or contribute to the teacher specialization  Clock hours apply to preparation and presentation hours for the first presentation in the license cycle and ½ of the additional preparation time for additional presentations | Activity Documentation |